

## Section 19 - Request for Alternative Education Provision

[Parent Name]

[Address]

[Postcode]

[Email]

[Phone number]

[Date]

To:

Director of Children's Services

[Local Authority Name]

[Local Authority Address]

Re: Provision of Suitable Education for [Child's Name] (DOB: [dd/mm/yyyy]) under Section 19 of the Education Act 1996

Dear [Director of Children's Services / Name if known],

I am writing to formally request immediate educational provision for my son/daughter, [Child's Full Name], who has been out of school and without access to a suitable, full-time education since [insert date], due to [brief reason - e.g. anxiety/EBSA/lack of placement/exclusion].

As you are aware, Section 19 of the Education Act 1996 places a statutory duty on the local authority to provide suitable education for any child of compulsory school age who, by reason of illness, exclusion, or otherwise, is unable to attend a suitable school.

[Child's Name] remains without an appropriate full-time education. While I understand that [school name] has contacted the LA regarding this matter, I have yet to receive any meaningful communication, plan, or provision from the authority.

I therefore request that:

1. You confirm, in writing, what steps the LA is taking to fulfil its legal duty under Section 19.
2. Suitable interim education is arranged and delivered without further delay - such as home tuition, online learning, or an alternative placement.
3. A named case officer is provided so that I can liaise directly regarding provision for my child.

Please treat this as an urgent matter. The lack of provision is impacting my child's well-being, mental health, and right to education - and if this is not resolved promptly, I will be forced to consider escalating this via formal complaint, pre-action protocol, or judicial review.

I look forward to your reply within 10 working days.

Yours faithfully,

[Your Name]